

The HIV Netherlands Australia Thailand Research Collaboration
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Dear Ms. Eng-on Phuengchangam / Administrative Officer

Ref : 25th Bangkok International Symposium 2023 during 18-20 January 2023

We would like to sincerely express our appreciation for your kind supporting at **Centre Point Hotel Sukhumvit 10**. Moving forward, we are delighted to offer our **“Special Official Hotel Rate 2023”** for your choice as follows.



Accommodation

Room Type	Size (Sq.m)	(Single) Baht / night	(Double) Baht / night
Deluxe *Microwave *king bed only / No extra bed	38	2,500	2,700
1 Bedroom Suite * Kitchen & Washing Machine *king bed or twin bed	76	2,800	3,000
1 Bedroom Executive Suite *Kitchen & Washing Machine *Extra 1 toilet *king bed or twin bed	89	3,100	3,300

Remark

- The above rate is inclusive of 10% serviced charge and 7% government tax.
- Daily breakfast as number of person per room.
- Complimentary internet access *(Under rules and regulations of Centre Point's Management)
- Free of charge for child less than 12 years sharing with family for a maximum of one child per room.
- The above rates are subject to change without prior notice.

Extra Charge

- Extra bed price is Baht 1,200++ / night / set (inclusive of breakfast for one person)
- Breakfast price is Baht 420++ / person/night

Airport Transfer

- Japanese Sedan : THB 1,200 net (2 persons)
 - Europe car (Benz E-Class) : THB 2,400 net (2 persons)
 - Van (Toyota Commuter 9 seats): THB 1,650 net (9 persons)
- *Flight itinerary and advance payment are required to confirm the service at least 3 days before service date.

Deposit of the guest upon check in

- Deposit upon check in date = Cash or Authorization for an amount of credit card slip with guest's signature.

Term of payment

- A valid credit card is required to guarantee booking once the reservation is made.
- Payment is made upon guest check-in date.

Method of payment

- Credit cards accepted – VISA, MASTER, JCB, AMEX

Check in & Check out time policy

- Check in time after 14:00 hrs., however we reserve the right upon the room availability.
- Extra charges for early check in from 7:00 to 13:59 = 50% of the contract rate.
- Extra charges for early check in from 0:01 to 6:59 = 100% of the contract rate.
- Check out time before 12:00 hrs. (noon).
- Extra charges for check out after 12:01 to 18:00 = 50% of the contract rate.
- Extra charges for check out after 18:01 = 100% of the contract rate.

Cancellation policy

- In the event of cancellation after reservation has been confirmed, the following cancellation charge are payable.
- There will be no penalty in case your notification of cancellation is received by us at prior **3 working day (72 hours before check-in time)** consecutively (**excluding Saturday, Sunday and Thai's public holidays**) prior to check in date.
- If the notification of cancellation is received by us via fax less than **3 working days** (excluding Saturday, Sunday and Thai's public holidays) prior to check-in date, a penalty equals to one night's room charge will apply.
- No refund in case of guest's no show.
- For acceptance of cancellation, Centre Point will be sent the notification of acceptance in return.

Thank you once again and we look forwarding to welcome your value guest soon.

Your sincerely,

On behalf of **Centre Point Hotel Sukhumvit 10**

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(Ms. Lasa Chiamchintanakul)

Director of Sales and Marketing

Date : October 11, 2022

Accepted by the authorized person of

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